

## Auralink Audio Only Participants Call Guide

1. Auralink is pleased to announce the general release and availability of a new product feature: **Audio Only Participants**
2. Now Auralink users can add Audio Only participants to their meetings!
3. Audio only users simply dial 484-870-3145 and enter the host's Conference ID number when prompted.
4. The Link is found on your Auralink Website pages, at the top right **My Meeting Room**.

The screenshot shows the Auralink website interface. At the top left is the Auralink logo with the tagline "business class video conferencing as a service". To the right, a user is logged in as "Marty Rhoads (110004)" with a status of "Online". Below the navigation bar (Home, My Address Book, Tech Support), there is a "Start My Meeting" button with an icon of three people. To the left of this, under "Control Meeting", are instructions and a list of actions: "Click on the Start My Meeting icon to start your video conference", "Invite users who are online from your Speed Dial List", "Click on the Room URL Link to send an email invitation", "Set a PIN Code if you wish to control access your room", "Control each visitor to run your meeting your way", and "Disconnect all when your meeting is done". Below this, the "Room Status" is "Empty". The "Audio Access" section shows "Dial 484-870-3145 and enter your Conference ID: 110004" and a URL: "http://techsupport.auralink.com/portal/confroom.cfm?confid=Wa5Qa1DZ7sLz". There are buttons for "Create New Room URL" and "Delete Room URL" with a "RESET" button. The "Set PIN Code" section has an input field and a "SET PIN" button. On the right, the "Invite to Room" section shows a list of participants: Amy Sammartino, Cenero\_Boathouse\_PolycomHDX, Jason Paganakis, Joe Demo, and John Stuart. Below this is a "Page 1 of 2" indicator and a search box. At the bottom, there is a "Participants in Room" table with columns for Name, Ext, and Status. The footer contains links for "About Cenero / Contact", "Terms of Use", and "Privacy", along with copyright information: "©2011 Cenero LLC. All rights reserved. Powered by Vidyo".

5. If your Auralink Room has a PIN assigned to it, Audio Only Calls will not be able to be connected!
6. The service is available at a rate of \$0.05 per minute per audio line.

If you require assistance to make Audio only type calls to Auralink, call or E-mail, Support, (610) 344-7007 Option #2; [support@auralink.com](mailto:support@auralink.com).